REQUIRED DOCUMENTS FOR REGISTRATION

1. **High School Diploma**: Original hard copy of the diploma and its approved translation (by a sworn translator/notary) (photocopy, certified copy or any letter/document declaring the graduation will not be accepted) (see 1) (see 2)

2. **Certificate of Equivalence**: "Certificate of Equivalence" obtained from Turkish Embassy or Consulate in the home country, indicating that your High School Diploma is equivalent to the diplomas of Turkish High Schools. The "Certificate of Equivalence" can also be issued by Turkish Ministry of National Education, Instruction and Training Committee Department (Milli Eğitim Bakanlığı Talim ve Terbiye Kurulu Başkanlığı)

3. **Test Score**: (with the exception of those who applied with secondary education certificate accepted by Hacettepe University)
   i. Students who applied with “GCE A Level Predicted Results” will forfeit their rights to register unless they submit the original copies of their A Level and/or AS Level certificates, being precisely same as the predicted grades.
   ii. Students who applied with their SAT results must note that unless their original results fail to be delivered by College Board until the registrations, they will be required to confirm their scores by signing in to SAT College Board official website with their usernames and passwords. Those who fail to confirm their scores online will forfeit their rights to register.

4. **Original of the passport and a copy of the passport page including identity information**: (Passport will be returned after registration) (see 1)

5. **Receipt**: Bank payment receipt indicating that the tuition fee and registration expenses have been deposited (Document stating the tuition fee to be deposited will be provided by the assigned registration officer)

6. **Visa**: A visa obtained from the Turkish Embassy in the home country. (Students who already hold a valid residence permit in Turkey during the registration dates or those who come from countries where Turkey does not require visa will not be asked for one, provided that they will submit the related document in this regard. Those whose residence permit has expired must either obtain a visa or extend their residence permit)

7. **Original of an internationally valid Foreign Language and / or Turkish Proficiency Certificate**: (see 3)

8. **10 passport-sized photographs**

9. **Confirmation document**: Will be provided by the assigned Registration Officer during registration.
1. If the original copies of the secondary education certificate, passport and test score documents are in a language other than Turkish or English, their approved Turkish translations by a sworn translator must be submitted together with these documents.

2. Those who have Republic of Turkey citizenship are obliged to submit a document indicating their full attendance to secondary school (high school) in a foreign country other than Turkish Republic of Northern Cyprus.

3. Candidates who do not hold a Foreign Language and / or Turkish proficiency score will need to sit for the proficiency test conducted by School of Foreign Languages and / or H.U. TOMER; or will attend a one-year preparatory class.

**DATES AND PLACE OF REGISTRATION**

**Place:** Hacettepe University
Office of the Registrar
Beytepe / Ankara

**Dates:** 3-5 September, 2018